# Companies

Overview

Harness the power of multiple company profiles within your account to navigate between them, ensuring that data remains distinctively segregated and securely stored within the confines of each individual company.

It empowers you with the capability to maintain separate identities for various business ventures while enjoying the ease of accessing and managing them within a singular, centralised account.

Navigating and Switching

To access the companies section, begin by selecting your username, located in the upper right corner. Then, from the ensuing menu, choose "Companies."

Once you've been directed to the companies page, you will find a comprehensive list of all your registered companies, each accompanied by a "Switch" button. Click this button to switch between the various companies configured within your account.

Image not found or type unknown
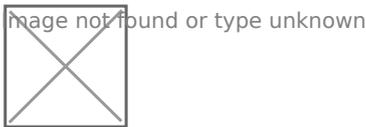
Creating New Companies

To initiate the process, select the "+ Add Company" option located in the upper right corner. This action will trigger the appearance of a popup screen, prompting you to designate a name for your new company.

After entering the desired name and clicking "Save," your newly created company will promptly appear in the list of companies. A confirmation message will then be displayed in the bottom right corner, confirming the successful creation of your company.

Image not found or type unknown
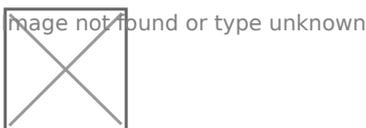
Revision #4
Created 19 March 2024 14:47:00 by Despatch Cloud
Updated 21 May 2024 11:52:41 by Despatch Cloud